

IYNA MEETING MINUTES

MEETING DETAILS	
DATE:	29/09/2018
TYPE:	Board Business
INITIATED:	21:40:00
TERMINATED:	23:03:00
CHAIR:	Jacob Umans
SECRETARY:	Aayush Setty

ATTENDANCE DETAILS		
IN ATTENDANCE	LATE	NOT IN ATTENDANCE
Aayush Setty Julia Shi Alexander Skvortsov Jacob Umans Yasmeen Hmaidan		

MEETING AGENDA:		
<p><i>This table serves the purpose of organizing what we want to talk about. If you wish to discuss something at this meeting, add a description of the topic and your name as presenter below.</i></p>		
ITEM #	DESCRIPTION	PRESENTED BY
#1	Call to Order	Board Chair
#2	Approval of Previous Meeting's Minutes	Secretary
#3	Department Reports	Department Heads
#4	Brain Bee Partnership	
#5	Other organization partnerships	
#6	Board Member Terms	
#7	Staff drives for understaffed departments	
#8	Young Members, Continuity Plans	
#9		
#10		
#11		
#12		

#13		
#14		
#15		
#16		
#17		
#18	Announcements	Board Chair
#19	Adjournment of Meeting	Board Chair

<p style="text-align: center;">MEETING RESOLUTIONS:</p> <p style="text-align: center;"><i>This table serves the purpose of recording what we have resolved to accomplish, enact, change, etc. A resolution confirmation formalizes a decision below the status of a vote but above the status of an informal consensus.</i></p>		
#	DESCRIPTION	STATUS
1	Approval of Previous Meeting's Minutes (08/04/2018)	Approved
2		
3		
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PARALLEL RUNNING SUMMARY:

This table will serve as the repository for notes on the current meeting as taken by the acting Secretary for the purpose of maintaining a content record of meeting business. They will run parallel to the meeting and will constitute a Meeting Summary prepared for any Board of Directors member who were absent from the meeting or wish to brief themselves on its content.

NOTE CONTENT

1. Chapter Updates
 - a. NCN Management
 - i. Malaysia has activities
 - ii. Chapter and activity guides have been going well
 - iii. New chapter development sub-committee
 1. Members help out with chapter development
 - b. Journal
 - i. Lots of articles being waited upon from authors
 - ii. Next journal publication may come out on November 1
 - c. MYELIN
 - i. Lots of progress and making PowerPoints
 - ii. Meeting with a curriculum designer
 - d. Web Development
 - i. Making the code more sustainable for the future
 - ii. Recruiting more junior developers and trained more junior developers
 - e. Mentorships
 - i. Working on reaching out to college neuroscience clubs for mentors
 - ii. Thinking about how to expand and market better to IYNA members
 - f. Fundraising
 - i. Speaking with companies for donations
 - g. Outreach
 - i. New director
 - h. Marketing
 - i. Developed many templates
 - ii. Development of a video
 - iii. Need more members to make a sustainable department
2. Brain Bee Partnerships
 - a. Designed a mock website
 - b. Is presented to the executive committee
 - c. Waiting on a domain transfer and should be live in the next week
 - d. Want an announcement about the partnership to send to members
3. More Partnerships
 - a. Pitt neuroscience outreach to high schoolers
 - b. Partnering with the International Neuroethics Society
4. Board Member Terms
 - a. Need for staggered terms for the first year
 - b. Governance Committee keeping track
5. Staff Drives
 - a. We need more diverse members in the departments
 - b. Creating certificates for IYNA staff
 - c. Putting staffs on the website
 - d. Staff needed in: Mentorship, Marketing, Fundraising, Media Production
 - e. Contact International leadership to see where staff is needed

