

# IYNA MEETING MINUTES

MEETING DETAILS	
DATE:	06/28/20
TYPE:	BoD
INITIATED:	
TERMINATED:	
CHAIR:	
SECRETARY:	Aayush Setty

ATTENDANCE DETAILS		
IN ATTENDANCE	LATE	NOT IN ATTENDANCE
Khayla Black Aayush Setty Sharon Samuel Ashvin Kumar Yasmeen Hmaidan Brian Lee Anita Singh Nipun Gorantla  Lina		

MEETING AGENDA:		
<i>This table serves the purpose of organizing what we want to talk about. If you wish to discuss something at this meeting, add a description of the topic and your name as presenter below.</i>		
ITEM #	DESCRIPTION	PRESENTED BY
#1	Call to Order	Board Chair
#2	Approval of Previous Meeting's Minutes	Secretary
#3	Executive Report	CEO
#4	Board Roles + advisors?	
#5	Executive Committee	
#6	Expansion Plan	CEO and COO
#7	Bank Account Shift and Vote	Treasurer
#8		
#9		
#10		
#11		
#12		

#13		
#14		
#15		
#16		
#17		
#18	Announcements	Board Chair
#19	Adjournment of Meeting	Board Chair

<p style="text-align: center;"><b>MEETING RESOLUTIONS:</b></p> <p style="text-align: center;"><i>This table serves the purpose of recording what we have resolved to accomplish, enact, change, etc. A resolution confirmation formalizes a decision below the status of a vote but above the status of an informal consensus.</i></p>		
#	DESCRIPTION	STATUS
1	Approval of Previous Meeting's Minutes (05/30/2020)	Approved
2		
3		
4		
5		
6		
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9		
10		

## Next Month Tasks

*This table will serve as the repository of informally agreed upon initiatives that are planned on being pursued or developed upon in the next month*

Description

## PARALLEL RUNNING SUMMARY:

*This table will serve as the repository for notes on the current meeting as taken by the acting Secretary for the purpose of maintaining a content record of meeting business. They will run parallel to the meeting and will constitute a Meeting Summary prepared for any Board of Directors member who were absent from the meeting or wish to brief themselves on its content.*

## NOTE CONTENT

### Board Roles and Advisors

- Secretary Changes
  - Problem: not able to contribute to discussions as much.
  - Proposed solution: have someone not on board take meeting minutes. Open it up to staff for people who want to be more involved in IYNA can show their interest.
  - Thoughts:
    - Board structure is supposed to take meeting minutes.
    - Recording meeting, transcribing later? Not sure because of consent and underage members.
    - What about confidential meetings?
    - Meeting is open to everyone anyways (confidential won't happen to often)
  - Can propose the position for people who aren't in IYNA too long but want to try board?
  - Make the transition to board member easier
  - Can get to know all of the departments through this
- Board Chair- Yasmeen Hmaidan
- Board Vice Chair- Anita Singh
- Secretary- Ashvin Kumar
- Advisors
  - Four possible people: Jacob, Julia, Alex, and Sojas
  - People we want to ask → Alex and Sojas

### Executive Committee

- Board Chair, Vice Chair, COO and one other person
- Did have a version of this before
  - Scrapped it and moved to board because it became very centered
  - Purpose would be to make immediate decisions
    - Negative: very centered towards the five people
  - Is it worth it to have immediate decisions and not as much involvement?
- Try it out for two months
- Do not have a majority... keep it to about 4

### Board Directors

- Have departmental reports every so often

- Reporting progress, more large scale and beneficial

Expansion Plan

- Reference Expansion Plan Document

Art Gallery Proposed in chat

- No one opposed

Bank Account Shift and Vote

- Board agrees to shift to another bank, perhaps online, to avoid fees

**SECRETARY APPROVAL:**

*(Signature & Date)*

Aayush Setty, 06/28/2020

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Secretary, International Youth Neuroscience Association