**MEETING DETAILS**

<table>
<thead>
<tr>
<th>DATE</th>
<th>05/30/2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>TYPE</td>
<td>BoD</td>
</tr>
<tr>
<td>INITIATED</td>
<td>9:30:00 PM EST</td>
</tr>
<tr>
<td>TERMINATED</td>
<td>10:45:00 PM EST</td>
</tr>
<tr>
<td>CHAIR</td>
<td>Alexander Skvortsov</td>
</tr>
<tr>
<td>SECRETARY</td>
<td>Aayush Setty</td>
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</tbody>
</table>

**ATTENDANCE DETAILS**

<table>
<thead>
<tr>
<th>IN ATTENDANCE</th>
<th>LATE</th>
<th>NOT IN ATTENDANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board Members</td>
<td>Sojas Wagle (1 hr 10 mins late)</td>
<td>Aayush Setty</td>
</tr>
<tr>
<td>Jacob Umans</td>
<td>Julia Shi (1 hr late)</td>
<td>Lasya Kambhampati</td>
</tr>
<tr>
<td>Sharon Samuel</td>
<td></td>
<td>Natalia Koc</td>
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<tr>
<td>Anita Singh</td>
<td></td>
<td></td>
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<tr>
<td>Yasmeen Hmaidan</td>
<td></td>
<td></td>
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<tr>
<td>Khayla Black</td>
<td></td>
<td></td>
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<tr>
<td>Shelei Pan</td>
<td></td>
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<tr>
<td>Non-Board Members</td>
<td></td>
<td></td>
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<tr>
<td>Nidhi Shah</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sneha Nadella</td>
<td></td>
<td></td>
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<tr>
<td>Christopher Lee</td>
<td></td>
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<tr>
<td>Brian Lee</td>
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**MEETING AGENDA:**

This table serves the purpose of organizing what we want to talk about. If you wish to discuss something at this meeting, add a description of the topic and your name as presenter below.

<table>
<thead>
<tr>
<th>ITEM #</th>
<th>DESCRIPTION</th>
<th>PRESENTED BY</th>
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<tbody>
<tr>
<td>#1</td>
<td>Call to Order</td>
<td>Board Chair</td>
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<tr>
<td>#2</td>
<td>Approval of Previous Meeting's Minutes</td>
<td>Secretary</td>
</tr>
<tr>
<td>#3</td>
<td>Executive Report</td>
<td>CEO</td>
</tr>
<tr>
<td>#4</td>
<td>BoD/Exec makeup - Mostly College Students</td>
<td>CEO</td>
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<tr>
<td>#5</td>
<td>Board Elections</td>
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</tr>
<tr>
<td>#6</td>
<td>Board Reconfirmations</td>
<td>Board Vice Chair</td>
</tr>
<tr>
<td>#7</td>
<td>Secretary Replacement/Reorganization</td>
<td>Secretary</td>
</tr>
<tr>
<td>#8</td>
<td>IYNA Expansion</td>
<td>CEO</td>
</tr>
<tr>
<td>#9</td>
<td>Social Media</td>
<td>CEO</td>
</tr>
<tr>
<td>#10</td>
<td>Virtual Walkathon</td>
<td>Fundraising</td>
</tr>
</tbody>
</table>
### MEETING RESOLUTIONS:

This table serves the purpose of recording what we have resolved to accomplish, enact, change, etc. A resolution confirmation formalizes a decision below the status of a vote but above the status of an informal consensus.

<table>
<thead>
<tr>
<th>#</th>
<th>DESCRIPTION</th>
<th>STATUS</th>
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<tbody>
<tr>
<td>1</td>
<td>Approval of Previous Meeting’s Minutes (04/26/2020)</td>
<td>Approved</td>
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<tr>
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## Next Month Tasks
*This table will serve as the repository of informally agreed upon initiatives that are planned on being pursued or developed upon in the next month*

<table>
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<tr>
<th>Description</th>
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## PARALLEL RUNNING SUMMARY:
*This table will serve as the repository for notes on the current meeting as taken by the acting Secretary for the purpose of maintaining a content record of meeting business. They will run parallel to the meeting and will constitute a Meeting Summary prepared for any Board of Directors member who were absent from the meeting or wish to brief themselves on its content.*

## NOTE CONTENT

1. **Secretary**
   a. ...  

2. **IYNA Expansion**
   a. Departments should be expanding
   b. Need data on where/how to expand (what do members want?)
      i. Use social media? *(See #6)*
   c. When considering where to expand: Should we be looking at what our current memberbase wants or what all high school students interested in neuroscience want?
      i. If the latter: can get data via Google Adwords analytics

3. **Social Media**
   a. ...

4. **Membership Renewal**
   a. Reconfirm chapters and IYNA members annually to validate active membership metrics  
   b. Require students to have an account to access most IYNA resources- leads to credible membership count.

5. **Board Diversity / reorganization**
   a. Sasha proposes two board splits:
      i. **Proposal**
         1. Official board of directors: prominent highschool students and undergraduate student (ideally: board member not involved any other department)  
         2. Advisory “board of directors”: specialized on certain matters and provide input there
      ii. **Discussion on Proposal: Board Member Stances**
         1. Jacob agrees that it’s important to make sure HS students are more involved with board Closer to what he’d like than having a junior board. Jacob proposes 6 undergraduate and 3 high school students for the official board.
         2. Junior board seems like we’re not trusting them because they’re high school students. Not that radical, but more
realistic. Yasmeen would be in favor. The board member restructuring is a big jump but a good step to do early. Proposing highschool students step down from other IYNA duties to prioritize board member position. Propose creating an intermediary board of maximum 15 board members with 3 high school students so that the jump isn’t too big.

3. Anita agrees, used to be HS student / moving into college. A lot of members are moving up, but the same people who ran it in the past are holding up seats: no method / reason to take over. Shadowing could be an alternative. Anita is in favour of a smaller board for more coordination and commitment.

4. Khayla likes having a board comprised of HS students and undergrad members. Does not want entire current board to move to the advisory board: often not valid / necessary. Unsure of criteria. Not in favour of internal board nomination because could be biased. Board member activity should be factored in for board member role suitability. Advisory board has less involvement on board activity. Intends to step down from CEO at the end of the academic year to help incorporate more diversity. Concerned about presence of qualified high school board members. Preferably, 4 advisory board members.

5. Alexander agrees that not everyone on board moves to the advisory board, not ideal. Board role movement should be decided by someone with expertise in the field. Perhaps, internal board motivation nominating one another: Individual stepping down and indicating interest is a good basis for board member nomination. Projected board change in the next 1 to 2 months.

6. Shelei emphasizes the importance of previously experienced board members in the new board and that just because of age should not be neglected. Shelei in favour of the intermediary board.

6. Board Member Term
   a. 2 year limit (board officer)
   b. 3 year limit (board member)
   c. Do we want to apply this effective immediately or later?
   d. Increasing awareness of voting a board member off policy

7. Extending Board Member Internship
   a. Could extend for more than the current 1 month

8. Conduct a meeting in the next 2 weeks with all of the current board to choose new board
   a. In one month, board meeting with new board members
   b. Onboarding new board members to help with expansion of board
   c. Create a supplementary document where the previous board member outlines specific duties and what they’ve learned in the past doing that role; they can use that as a basis for context and are encouraged to be entrepreneurial in the future with their own board duties.

9. Forum vs Workchat
a. Moving large scale discussions to Connectome Forum
b. Unsure of Workchat vs Forum usability; need to clarify when to use which

10. Fundraising
   a. Tentatively mid-July, assuming reopening in June. Move to later if reopening (globally) later.

SECRETARY APPROVAL: 
(Signature & Date) 
Aayush Setty 06/28/2020

Secretary, International Youth Neuroscience Association