

IYNA MEETING MINUTES

MEETING DETAILS	
DATE:	10/26/2019
TYPE:	BoD
INITIATED:	8:30:00 PM EST
TERMINATED:	
CHAIR:	Jacob Umans
SECRETARY:	Aayush Setty

ATTENDANCE DETAILS		
IN ATTENDANCE	LATE	NOT IN ATTENDANCE
Alexander Skvortsov Julia Shi Anita Singh Aayush Setty Khayla Black Sharon Samuel Jacob Umans Sojas Wagle Lasya Kambhampati		Yasmeen Hmaidan (Excused) Colin Wood (Excused) Aravind Krishnan (Excused) Ayesha Umair (Excused) Daniel Lucas (Unexcused)

MEETING AGENDA:

This table serves the purpose of organizing what we want to talk about. If you wish to discuss something at this meeting, add a description of the topic and your name as presenter below.

ITEM #	DESCRIPTION	PRESENTED BY
#1	Call to Order	Board Chair
#2	Approval of Previous Meeting's Minutes	Secretary
#3	Committee Reports	Committee Heads
#4	Q&A	
#5	COI Policy	
#6	Measures to assess department success	
#7	Age-out Policy	
#8	Internationalization	
#9	Board Role	
#10	Board Committees/Activity	

#11	Advisory Board	
#12	Board Orientation	
#13	Social Media / Publicity	
#14		
#15		
#16		
#17		
#18	Announcements	Board Chair
#19	Adjournment of Meeting	Board Chair

MEETING RESOLUTIONS:

This table serves the purpose of recording what we have resolved to accomplish, enact, change, etc. A resolution confirmation formalizes a decision below the status of a vote but above the status of an informal consensus.

#	DESCRIPTION	STATUS
1	Approval of Previous Meeting's Minutes (09/14/2019)	Approved
2	Julia/Sasha/Sojas meeting about INS essay publication	Scheduled
3	Sasha draft new COI policy	Completed
4	Make age-out policy education based - WHO?	
5	JULIA TALK TO NATALIA ABOUT SOCIAL MEDIA	Done
6		
7		
8		
9		
10		

PARALLEL RUNNING SUMMARY:

This table will serve as the repository for notes on the current meeting as taken by the acting Secretary for the purpose of maintaining a content record of meeting business. They will run

parallel to the meeting and will constitute a Meeting Summary prepared for any Board of Directors member who were absent from the meeting or wish to brief themselves on its content.

NOTE CONTENT

1. Committee Reports
 - a. Journal
 - i. Published third season of the journal
 - ii. Focused on INS articles
 1. Deciding which to publish
 - iii. Added 4 Junior Editors
 - b. MYELIN
 - i. Onboarded new module leaders
 - ii. Next goal: Have most slides done by the end of the year
 - c. Chapters
 - i. Finished survey
 1. Assessing the use of activity guides
 2. Feedback on chapter system and IYNA support
 - d. Mentorship
 - i. Reach out to Brain Bee and neuroclubs
 - ii. Schedule a meeting for next week
 - iii. Potentially meet with Astrid to talk about IBB
 - e. Fundraising
 - i. Successful fundraiser
 - ii. Developing new designs
 - iii. Outreach should post more about the shop
 - iv. Possible Walkathon fundraiser
 - f. Web Development
 - i. In search of front-end development
 - ii. New update to chapter system
 - iii. New place for MYELIN resources to be posted
2. IYNA Age Out Policy
 - a. Members are turning 26 and “aging out”
3. Board Activity Requirements
 - a. Department meetings in the first half of the month
 - b. Each department is able to keep track of progress on a centralized progress report
 - c. BoD meetings in the second half of the month
 - d. Each department has its own identifiers for progress
 - e. Determine important variables to follow for each department to measure success
4. Age-Out Policy
 - a. Education Level filter for cut off
 - b. The support ticket system can be used to review special cases
 - c. Add a description of US undergraduate education level
5. Internationalization
 - a. Current policies may be too U.S. based
 - b. Hold meetings with international chapters
 - c. Mainly concerns Chapters, Mentorship, and Resources
 - d. Create career-guides
6. Board Role
 - a. More in-depth department reports
 - b. Create new metrics to measure progress

