

IYNA MEETING MINUTES

| MEETING DETAILS | |
|-----------------|---------------------|
| DATE: | 9/14/2019 |
| TYPE: | Board Business |
| INITIATED: | 8:30:00 PM EST |
| TERMINATED: | |
| CHAIR: | Alexander Skvortsov |
| SECRETARY: | Aayush Setty |

| ATTENDANCE DETAILS | | |
|--|--------------------------|-----------------------|
| IN ATTENDANCE | LATE | NOT IN ATTENDANCE |
| Julia Shi Yasmeen Hmaidan Khayla Black Anita Singh Sharon Samuel Alexander Skvortsov Jacob Umans Aayush Setty | Colin Wood Lasya Kamp | Sojas Wagle (Excused) |

| MEETING AGENDA: | | |
|---|---|-----------------|
| <i>This table serves the purpose of organizing what we want to talk about. If you wish to discuss something at this meeting, add a description of the topic and your name as presenter below.</i> | | |
| ITEM # | DESCRIPTION | PRESENTED BY |
| #1 | Call to Order | Board Chair |
| #2 | Approval of Previous Meeting's Minutes | Secretary |
| #3 | Department Reports | Department Dir. |
| #4 | CEO Report | CEO |
| #5 | Resources Department | CEO |
| #6 | Board Governance Committee: Call for Members | |
| #7 | IYNA Age-Out Policy/Clarify What Constitutes Membership | |
| #8 | Board Activity Requirements/Minimum Commitment | |
| #9 | Clarifying Board Roles | |
| #10 | | |
| #11 | | |
| #12 | | |

| | | |
|-----|------------------------|-------------|
| #13 | | |
| #14 | | |
| #15 | | |
| #16 | | |
| #17 | | |
| #18 | Announcements | Board Chair |
| #19 | Adjournment of Meeting | Board Chair |

| MEETING RESOLUTIONS: <i>This table serves the purpose of recording what we have resolved to accomplish, enact, change, etc. A resolution confirmation formalizes a decision below the status of a vote but above the status of an informal consensus.</i> | | |
|---|---|----------|
| # | DESCRIPTION | STATUS |
| 1 | Approval of Previous Meeting's Minutes (08/04/2019) | Approved |
| 2 | Write the COI Policy into the Member Handbook | |
| 3 | Julia meet with Colin/Lasya and Sojas | |
| 4 | Discuss Age restrictions with Departments and Jacob | |
| 5 | Insert Board minimums into BOD policy | |
| 6 | Julia will seek mentorship for board | |
| 7 | | |
| 8 | | |
| 9 | | |
| 10 | | |

PARALLEL RUNNING SUMMARY:

This table will serve as the repository for notes on the current meeting as taken by the acting Secretary for the purpose of maintaining a content record of meeting business. They will run parallel to the meeting and will constitute a Meeting Summary prepared for any Board of Directors member who were absent from the meeting or wish to brief themselves on its content.

NOTE CONTENT

1. Committee Reports
 - a. MYELIN
 - i. Continuing to make progress - One module is almost done
 - ii. Staffing and leadership in a good position
 - iii. Create a plan for going forward
 - b. Mentorship
 - i. 14 mentors - 4 more mentors
 - ii. Mentors starting to video call with chapters
 - iii. New liaison with mentors
 - iv. Active and responsive
 - c. Fundraising
 - i. Currently going slow
 1. Due to temporary member inactivity
 - ii. Long term and short term project
 - iii. Currently working on more designs for the shop
 - d. Web Development
 - i. New developer
 - ii. Working on the Brain Bee Website
 - iii. Making MYELIN materials more accessible
 - iv. Restructuring mentorship
2. CEO Report
 - a. Wrapping up INS competition
 - i. Sending all articles to Sojas
 - ii. Dana Foundation will publish the winners
 - b. Expand the advisory board
 - c. Resource Department heads have been picked
 - d. Newsletter pushing for more staff
 - e. Sending out more newsletter
3. Board Governance Committee
 - a. Looking for new members
 - b. Vice-Chair runs Board Governance

SECRETARY APPROVAL:

(Signature & Date)

Aayush Setty 10/26/2019

(position), International Youth Neuroscience Association