

# IYNA MEETING MINUTES

MEETING DETAILS	
DATE:	6/22/2019
TYPE:	BoD
INITIATED:	7:33 PM EST
TERMINATED:	
CHAIR:	Jacob Umans
SECRETARY:	Aayush Setty

ATTENDANCE DETAILS		
IN ATTENDANCE	LATE	NOT IN ATTENDANCE
Alexander Skvortsov Jacob Umans Anita Singh Yasmeen Hmaidan Daniel Lucas		Aayush Setty (Excused)
Sharon Samuel Khayla Black Shelei Pan		Julia Shi (Excused)

MEETING AGENDA:		
<p><i>This table serves the purpose of organizing what we want to talk about. If you wish to discuss something at this meeting, add a description of the topic and your name as presenter below.</i></p>		
ITEM #	DESCRIPTION	PRESENTED BY
#1	Call to Order	Board Chair
#2	Department Reports	Committee Heads
#3	Executive Continuity	CEO
#4	Board Elections	Board Chair
#5	Advisory Board	Board Chair
#6	Fundraising Campaign	CEO/Fundraising Chair
#7	Approval of Previous Meeting's Minutes	Secretary
#8		
#9		
#10		
#11		
#12		

#13		
#14		
#15		
#16		
#17		
#18	Announcements	Board Chair
#19	Adjournment of Meeting	Board Chair

1.

<b>MEETING RESOLUTIONS:</b> <i>This table serves the purpose of recording what we have resolved to accomplish, enact, change, etc. A resolution confirmation formalizes a decision below the status of a vote but above the status of an informal consensus.</i>		
#	DESCRIPTION	STATUS
1	Approval of Previous Meeting's Minutes	Approved
2		
3		
4		
5		
6		
7		
8		
9		
10		

## PARALLEL RUNNING SUMMARY:

*This table will serve as the repository for notes on the current meeting as taken by the acting Secretary for the purpose of maintaining a content record of meeting business. They will run parallel to the meeting and will constitute a Meeting Summary prepared for any Board of Directors member who were absent from the meeting or wish to brief themselves on its content.*

### NOTE CONTENT

1. Committee Reports
  - a. MYELIN
    - i. Good spot with content, 7 module leaders, teacher review/piloting expected to start this fall
  - b. Mentorship
    - i. 10 Mentors, focusing on staff commitment
  - c. Journal
    - i. New season to start soon
  - d. Outreach
    - i. No staff there, but Colin and Lasya organizing co-lead
  - e. Web Dev
    - i. Working with Astrid on IBB site, fixing bugs, set up more consistent meetings/developing web dev Wiki
  - f. Fundraising
    - i. Only one person sending out fundraising emails, other staff unresponsive. 0 responses to corporate emails
    - ii. T-shirt/club shirt sales may work
2. Executive Continuity
  - a. Sasha nominates Julia as next CEO
  - b. A few other positions need to be filled, e.g. outreach director
3. Board Elections
  - a. Will be held next meeting. Rank-choice voting for board chair/vice-chair
4. Advisory Meeting
  - a. Get more board members familiar with advisors through meeting presence
  - b. Initiate more advisory board meetings
5. Fundraising
  - a. Sasha should not be financing entirety of IYNA
  - b. \$750 by start of school year

#### SECRETARY APPROVAL:

*(Signature & Date)*

Aayush Setty 7/14/2019

Secretary, International Youth Neuroscience Association