

20 January 2018 Meeting Minutes

MEETING DETAILS	
DATE:	1/20/2018
TYPE:	Board Business
INITIATED:	17:00:00 EST
TERMINATED:	18:15:00 EST
CHAIR:	Jacob Umans
SECRETARY:	Minjeong Kwon

ATTENDANCE DETAILS		
IN ATTENDANCE	LATE	NOT IN ATTENDANCE
Alexander Skvortsov Daniel Lucas Minjeong Kwon Onur Tanglay Megumi Sano Jacob Umans Mallika Pajjuri Robert Morgan	Kyle Ryan	

MEETING RESOLUTIONS:		
<p><i>This table serves the purpose of recording what we have resolved to accomplish, enact, change, etc. A resolution confirmation formalizes a decision below the status of a vote but above the status of an informal consensus.</i></p>		
#	DESCRIPTION	STATUS
1	Approval of Previous Meeting's Minutes (28/12/2018)	APPROVED
2	Votes to Bylaws will be open for forty eight hours	APPROVED
3	Set up vote for Board Officers and Committees in May	APPROVED

PARALLEL RUNNING SUMMARY:
<p><i>This table will serve as the repository for notes on the current meeting as taken by the acting Secretary for the purpose of maintaining a content record of meeting business. They will run parallel to the meeting and will constitute a Meeting Summary prepared for any Board of Directors member who were absent from the meeting or wish to brief themselves on its content.</i></p>
NOTE CONTENT
<ol style="list-style-type: none"> 1. Journal <ol style="list-style-type: none"> a. Reached out to Brain Bee coordinators b. Promo campaign 2. Chapter Development <ol style="list-style-type: none"> a. National Chapter Initiative <ol style="list-style-type: none"> i. In working to develop multiple networks 3. Publicity

- a. Point system isn't working bc the members are inactive
 - i. Trouble scheduling meetings
 - ii. Will send out messages to members inactive for 1-2 weeks
- 4. Video
 - a. Inactive members
- 5. MYELIN
- 6. Membership
 - a. Will need to set up interviews
- 7. SWOT Analysis
 - a. Each committee will write up an analysis at the end of every month
- 8. Bylaws
 - a. Bylaws have been condensed and clarified
- 9. Brain Bee
 - a. Videos will need to be distributed
 - b. Communications with BB coordinators: 6 responses of interests
- 10. Brain Awareness Week
 - a. IYNA is officially registered to partner
 - b. IYNA can write a guest post for Dana
- 11. Board Officers and Committees
 - a. Vote in May
- 12. Partnerships
 - a. New people to BoD: possibly from Brain Bee and USABO
 - b. Potential Partnerships
 - i. Patch: possibly putting ads so that it can be over country
- 13. Google Adwords
 - a. Establish another task force?
 - i. Put Yasmeen in charge?
- 14. Website Issues
 - a. Formatting:
 - b. Pop-ups: being worked on
 - c. IYNA Support Email
 - d. According to Reddit: broken links, plug-ins: position descriptions
 - i. Unsubstantiated
 - e. Need to find Web Developer

SECRETARY APPROVAL:

(Signature & Date)

MINJEONG KWON 20 January 2018

(position), International Youth Neuroscience Association